

**REQUEST FOR STATEMENT OF QUALIFICATIONS FOR
PROFESSIONAL DESIGN & ENGINEERING SERVICES
DECEMBER 2016**

**BURNING LAKE AREA
AT THE PICKERINGTON PONDS METRO PARK**

Section I GENERAL NOTICE

Columbus and Franklin County Metropolitan Park District

Burning Lake Area

Owner Information: Columbus and Franklin County Metropolitan Park District

Contact and Submittals: Tatiana Parfenova, Park Planner
1069 W. Main Street
Westerville, OH 43081, 614-895-6232
parfenova@metroparks.net

Submittals: Should be mailed or delivered to the contact above. Provide 3 copies of submittals.

Response Due Date: January 20, 2017 by 4:00 p.m. EST

PROJECT DESCRIPTION

Columbus and Franklin County Metro Parks plans to develop an additional use area located at the Pickerington Ponds Metro Park off Gender Road, Franklin County.

This project may require both professional design and engineering services for development of park facilities. The proposed project will include land and water-based elements typical of park development projects. The development will focus on natural play.

The Consultant(s) will be responsible for all services required to meet all local, state and federal requirements related to environmental and planning requirements for the project.

SCOPE OF WORK

Columbus and Franklin County Metro Parks is seeking qualifications statements from firms for professional design and engineering services in support of a planned park development adjacent to Pickerington Ponds Metro Park.

Services may involve design and engineering for park facilities including design development, contract documentation, construction administration, and permitting. Facilities include but are not limited to ponds, decks, roadway, parking areas, bridges, trails, and utilities. Project budget for the initial phase including design and development is \$1.0 million. The construction will begin in mid-June 2017 and will be completed in spring 2018. Design and engineering services will be awarded to one qualified firm as a single contract.

SCHEDULE

- A. RFQ deadline: January 20, 2017
- B. Ranking of potential firms: January 27, 2017
- C. Selection of firm: February 14, 2017
- D. Design services: 2017

SUBMITTAL REQUIREMENTS

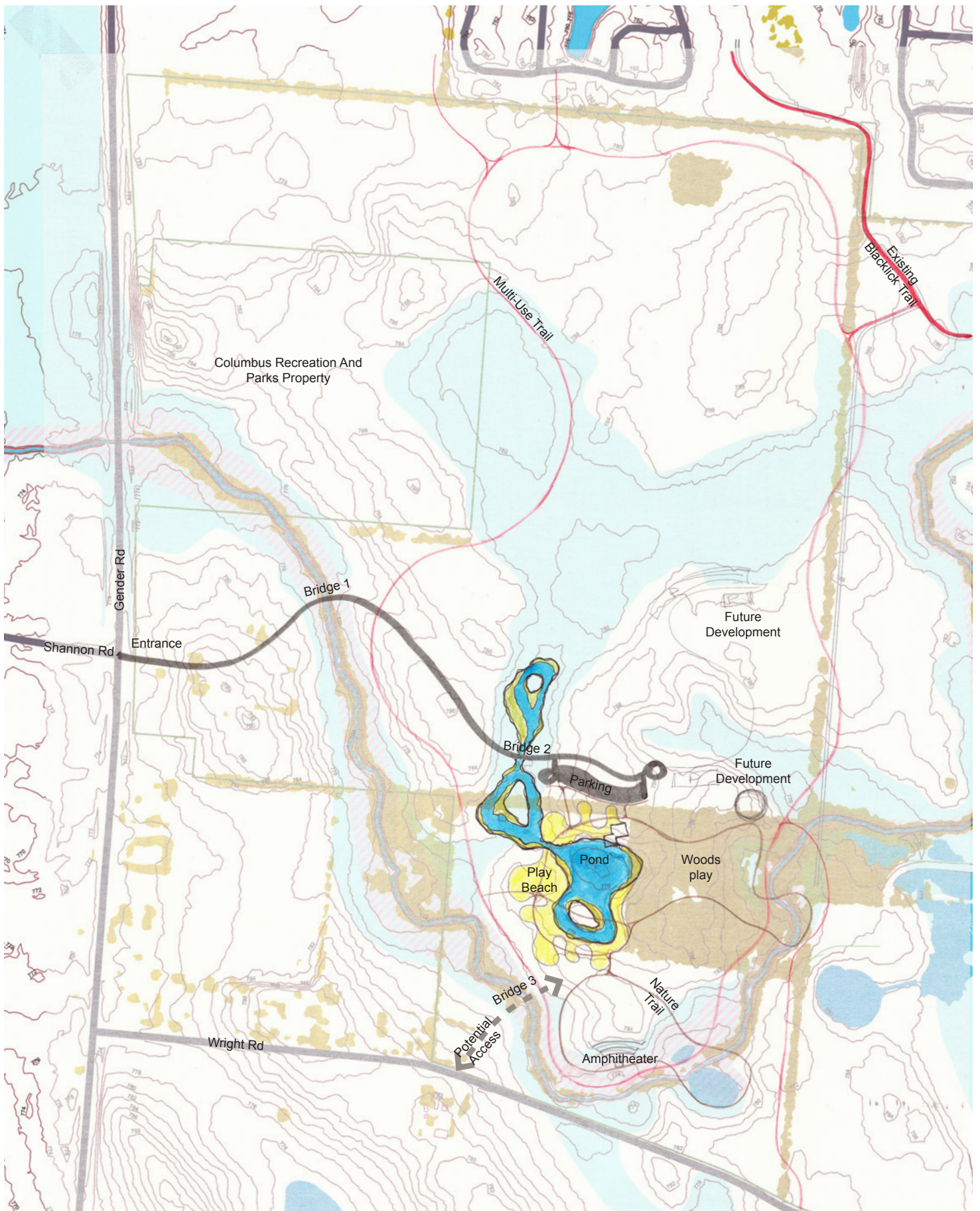
- A. Name of firm, address, telephone and email
- B. Names and qualifications of persons who will be directly involved on this project
- C. Schedule: availability of key staff in 2017
- D. Scope and Description of Services to be provided
- E. Examples of Similar Projects

SELECTION PROCESS

Metro Parks will rank firms based on responsiveness to the RFQ, working relationship with Metro Parks, qualifications of key staff and will select the most-qualified firm. Metro Parks will attempt to negotiate an acceptable fee based on the project Scope of Services. If the firm and Metro Parks are unable to reach an agreement, Metro Parks will then negotiate with the second-ranked firm. If unsuccessful, then Metro Parks will negotiate with the third-ranked firm to reach an agreement.

Metro Parks reserves the right to reject any or all proposals, modify or postpone the RFQ, or accept the proposal that, in Metro Parks sole judgment, is in its best interest.

Firms interested in being considered for this project should respond by submitting (3) hard copies of the RFQ to Metro Parks by **4:00 p.m., January 20, 2017.**



Burning Lake Area
Pickerington Ponds Metro Park

