

# **2019 Metro Parks Budget**



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# **METRO PARKS 2019 BUDGET**

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## 2018 EXECUTIVE SUMMARY

The mission of Metro Parks is to conserve open spaces, while providing places and opportunities that encourage people to discover and experience nature. While following that mission, 2018 was another year to remember. The tremendous growth and enduring popularity of Metro Parks is due to the strong support of the community – as voters, as volunteers and as visitors. Metro Parks' primary funding source is the 10-year, 0.75 mill levy approved by Franklin County voters in 2009. The levy provides a sound financial base for operating and improving existing parks, as well as acquiring additional land for future preservation. Below you will find just a snapshot of some of the fine and wonderful accomplishments of 2018.

**November 2018 Levy** – On Tuesday, November 6, 2018 the voters of Franklin County approved our 10-year 0.95 mill levy to fund District operations through December of 2029. With over 312,000 votes (67%) in support of the plan the District put forward, staff is already hard at work in implementing the initiatives laid out in this campaign.



**Outdoor Adventure** – In late 2018 we saw the creation of our Outdoor Adventure Section of the District. The need for this was identified through not only customer surveys and staff input, but also was predicated by the growing popularity of our backpacking trail at Scioto Grove, canoeing and kayaking programs, as well as demand from our customers. Even though the section has just started, they have already begun programming with great success with events such as our Night Disc Golf Event.



**Eagle View at Blacklick Woods Golf Course** – In late summer, we opened a new facility providing a year-round facility overlooking the 18<sup>th</sup> green at the golf course. This facility can accommodate groups as large as 150 in a beautiful, fully furnished and staffed, facility meeting the growing demand on the east side of the county.

**Passport to Parks Program** – In partnership with the Friends of Metro Parks, a new Passport to Parks program was kicked off in 2018. Thousands of our very own Passports were distributed throughout the District encouraging people and families to get out and visit all 19 Metro Parks. The Passport program had a major special event tied to the kickoff of this on a Saturday in June where thousands of people came out to get their passports and spend a day enjoying Sharon Woods.

**Improvements to Glacier Ridge** – During the spring of 2018 staff and other partners began working on 3 major improvements to the central area of this park. Additions included a multi stage challenge course, a 3 acre fenced dog park, and a new kids exploration area including 3 new play units designed by students at the Knowlton School of Architecture at The Ohio State University. When these units opened in the summer of 2018, our park attendance has almost doubled.



**Education** – Environmental education still remains as one of the pillars of everything we do here in Metro Parks and 2018 has the numbers to prove it. We made considerable effort this year to provide more spontaneous programming opportunities throughout the District. Along with our naturalist led programs, Students Exploring Ecosystem Dynamics (SEED) is still growing throughout many of the Franklin County School Districts.



**Special Events** – From huge events such as Wagfest, Outdoor Adventure, and Red White and Boom to the smaller events like campouts and tailgate parties, our efforts into bringing people into the parks is nothing short of amazing. 2018 saw the introduction of several new events that drew thousands of new participants to Metro Parks including: Barktoberfest, Friends of Metro Parks Golf Outing, and the Summer Movie Series at many of our parks throughout the summer and fall.

## 2019 BUDGET MESSAGE

In keeping with our vision of clean and safe parks, our efforts will continue towards the overall customer satisfaction and experience. Within these parks the operational side of our budget will focus on park maintenance, patron safety, education, and the control of invasive species. Outside of operations we will continue looking at ways we can control costs while providing the proper level of support to the 19 parks. Listed below are just a few of the projects we are looking at in 2019.

A wide variety of capital projects are being contemplated for this 2019. Priority will be given to those projects which either meet our mission and/or vision. A more complete list can be found in the Capital Projects section of the budget. Examples of these capital projects include:

***Quarry Trails*** – As this was the most commonly mentioned project during our campaign efforts, staff is already working on the schematic designs for Phase I of this park development. While we are dependent on our partners in this project, there are several significant areas we can focus on completing in 2019.

***Burning Lake at Pickerington Ponds*** – With the basic road system in place and site grading complete, staff will begin in earnest in completing this project in 2019.



***Homestead Park*** – Staff will undertake an effort to revitalize some of the heaviest use areas of this park. Several areas and play features are nearing their useful lifespan, which gives staff a chance to evaluate use and future potential.

***Land Acquisition*** – We are currently in discussion with a few critical properties adjacent to existing parks, to acquire and protect these areas. These additions all have a special focus on the water sources of Central Ohio.

In conclusion, the 2019 proposed budget further completes our ongoing promises to the residents of Franklin County on building on the commitments we completed as part of the 2009 levy and the commitment we make each and every day to provide the best park system for all to enjoy.

**2019 Financial Summary**  
**Combined General, Capital and Enterprise Funds**

<b>ESTIMATED ENDING CASH BALANCE - 12/31/18</b>	<b>\$ 9,726,800</b>
<b>Add: New Revenues</b>	<b><u>\$ 27,748,300</u></b>
<b>Total Available Cash Resources</b>	<b>\$ 37,475,100</b>
<b>Less: Budgeted Expenses</b>	
Salaries and Benefits, excluding golf course	\$ 16,150,100
Operating and Administrative	\$ 5,705,650
Enterprise Fund - Golf Course	
Salaries and Benefits	\$ 918,500
Operating	\$ 314,850
Loan Payment	<u>\$ -</u>
Total Operating Budget	\$ 23,089,100
Capital Improvement Projects	\$ 6,250,000
Capital Improvement Projects-Golf Course	\$ -
Land Acquisition	\$ 3,000,000
<b>Total Budgeted Expenses</b>	<b><u>\$ 32,339,100</u></b>
<b>ESTIMATED 12/31/19 CASH BALANCE, IF ALL APPROPRIATIONS ARE FULLY EXPENDED</b>	<b><u>\$ 5,136,000</u></b>

## Projected Changes in 2019 Fund Balances

### BUDGET AMOUNTS:

	<b>FUND 27 GENERAL FUND</b>	<b>FUND 29 CAPITAL</b>	<b>FUND 30 ENTERPRISE</b>	<b>ALL FUNDS</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
<b>Projected New Revenue</b>				
Public Sources:				
Tax Levy	20,491,700			20,491,700
Local Government Fund	2,473,000			2,473,000
Grants	4,400	2,700,000		2,704,400
<b>Total Public Sources</b>	<b>\$ 22,969,100</b>	<b>\$ 2,700,000</b>	<b>\$ -</b>	<b>\$ 25,669,100</b>
Earned Income from Operations:				
Golf Courses			869,800	869,800
Shelter Fees, Concessions & Special Events	477,600			477,600
Interpretive Program	230,000			230,000
House & Land Rental	133,800			133,800
<b>Total Earned Income</b>	<b>\$ 841,400</b>	<b>\$ -</b>	<b>\$ 869,800</b>	<b>\$ 1,711,200</b>
<b>Interest Income</b>	<b>\$ 191,500</b>	<b>\$ 37,300</b>		<b>\$ 228,800</b>
<b>Land Acquisition Municipal Contributions</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Donations &amp; Bequests</b>	<b>\$ 13,700</b>	<b>\$ -</b>		<b>\$ 13,700</b>
<b>Miscellaneous Receipts</b>	<b>\$ 125,500</b>	<b>\$ -</b>		<b>\$ 125,500</b>
<b>Total 2018 Projected Revenue by Fund</b>	<b>\$ 24,141,200</b>	<b>\$ 2,737,300</b>	<b>\$ 869,800</b>	<b>\$ 27,748,300</b>
<b>Projected Expenditures:</b>				
Salaries	11,261,300		668,500	\$ 11,929,800
Fringe Benefits	3,044,600		147,400	3,192,000
PERS	1,684,500		93,600	1,778,100
Medicare	159,700		9,000	168,700
<b>Salaries &amp; Benefits</b>	<b>\$ 16,150,100</b>		<b>\$ 918,500</b>	<b>\$ 17,068,600</b>
Admin	\$ 1,395,415		\$ 3,700	\$ 1,399,115
Education/Interpretive Operations	\$ 368,990			368,990
Park Maintenance	\$ 1,995,928		42,000	2,037,928
Promotion	\$ 511,860			511,860
Rental Properties	\$ 223,190			223,190
Natural Resource Management	\$ 177,475			177,475
Revenue Programs	\$ 134,085		269,150	403,235
Safety & Law Enforcement	\$ 187,592			187,592
Special Facilities	\$ 369,715			369,715
Renovations	\$ 341,400			341,400
<b>Operating Expenses</b>	<b>\$ 5,705,650</b>	<b>\$ -</b>	<b>\$ 314,850</b>	<b>\$ 6,020,500</b>
<b>Capital Improvement Projects</b>		<b>\$ 6,250,000</b>	<b>\$ -</b>	<b>\$6,250,000</b>
<b>Land Acquisition</b>		<b>\$ 3,000,000</b>		<b>\$ 3,000,000</b>
<b>2019 Projected Expenditures by Fund</b>	<b>\$ 21,855,750</b>	<b>\$ 9,250,000</b>	<b>\$ 1,233,350</b>	<b>\$ 32,339,100</b>
<b>CHANGES IN FUND BALANCES</b>	<b>\$ 2,285,450</b>	<b>\$ (6,512,700)</b>	<b>\$ (363,550)</b>	<b>\$ (4,590,800)</b>
<b>Projected Balance 12/31/2018</b>	<b>\$ 6,995,400</b>	<b>\$ 2,631,400</b>	<b>\$ 100,000</b>	<b>\$ 9,726,800</b>
<b>Loan Proceeds</b>				<b>\$ -</b>
<b>Loan Payment</b>			<b>\$ -</b>	<b>\$ -</b>
<b>Transfer to / (from) Fund</b>	<b>\$ (4,249,850)</b>	<b>\$ 3,886,300</b>	<b>\$ 363,550</b>	<b>\$ -</b>
<b>Estimated Balance 12/31/2019</b>	<b>\$ 5,031,000</b>	<b>\$ 5,000</b>	<b>\$ 100,000</b>	<b>\$ 5,136,000</b>



## Sources of Revenue

Metro Parks has three designated categories of revenue: public sources (taxes and government grants), operational fees (earned income) and other revenue (donations, interest income, etc.). The total new revenue estimated for 2019 is \$27,748,300. The following narratives provide an explanation for each source of revenue.

### PUBLIC SOURCES

Metro Parks' public source revenue for 2019 is projected to increase 0.87% compared to 2018 projected actual revenues excluding grant revenue. The Franklin County Auditor projects Metro Parks levy revenue based on the fair market value of the property in the county and the levy millage for Metro Parks. The Auditor is projecting no appreciable change for 2019. Local Government Funds are also projecting no appreciable change for 2019.

Sources of revenue defined:

*Property Tax Levy* – A 0.75-mill levy on real and personal property passed in Franklin County in May 2009, with receipts to be received by Metro Parks in the ten-year period 2010 through 2019. Levy funds (\$20,491,700) will be deposited into the General Fund (Fund 27). Some of these funds will be transferred from the General Fund to the Capital Improvements Fund (Fund 29) (\$3,886,300) and to the Golf Course Enterprise Fund (Fund 30) (\$363,550).

*Local Government Fund (LGF)* - A portion of State of Ohio taxes are distributed to local governments pursuant to state law. The undivided Local Government Fund distribution is allocated among the political subdivisions located within Franklin County by the Franklin County Budget Commission. Metro Parks receives a 5.5% allocation of Franklin County's undivided LGF apportionment (\$2,473,000). Proceeds must be used for operational purposes and are deposited into the General Fund (Fund 27).

*Government Grants* – The Federal and State governments provide funding opportunities to assist local governments with projects and programs. Metro Parks has three grants approved for 2019. Metro Parks has been approved for a Clean Ohio grant for \$200,000, an Ohio Department of Natural Resources grant for \$200,000 and a Community Recreation Projects grant which is part of the State's capital budget for \$2,250,000.

### OPERATIONAL SOURCES

*Enterprise Fund Income* - Receipts generated in the operation of the Blacklick Woods Golf Courses, including, but not limited to, greens fees, cart rental, and the food and banquet facility are considered earned income and recorded in the Enterprise Fund of Metro Parks. Income from the golf course operations for 2019 is projected to be flat compared to 2018 projected revenue. The golf course has been making improvements to increase the golf course revenue with a new banquet facility, but the impact for 2019 is not determinable at this time.(Fund 30) \$869,800.

*Income from Other Operations* - The following activities generate revenues, which are intended to cover costs but are not operated as enterprise activities. We are anticipating an increase in revenue from these activities in 2019 due to increased shelter rental



## Sources Of Revenue, continued

income and special events permit fees. Receipts are deposited into the General Fund (Fund 27) \$841,400.

Shelter and room fees - Fees charged to cover the costs of cleaning and maintaining reservable picnic shelters, lodges, and meeting rooms.

Special Events - Receipts from businesses and entrepreneurs hosting a special event in a Metro Park for which participants pay a fee.

Interpretive receipts - Charges that cover the costs of materials and services used to provide nature education presentations. Also included are receipts from sales of items of interest to park visitors, made available as a convenience to them.

Rentals - House rental and agricultural land lease payments.

### OTHER SOURCES

*Governmental Partnership Contributions* – Contributions to Metro Parks by City of Dublin to off-set the cost of land acquisition for Glacier Ridge Metro Park and the Partnership with the City of Columbus, Plain Township, and New Albany for the development of the Rocky Fork Metro Park (Fund 29) \$0. Both of these agreements have reached the end of their terms and no funds are projected for 2019.

*Income From Investment* - Revenues earned on funds in various Metro Parks' bank accounts and investment securities. Permitted investments include STAR Ohio; U.S. Treasury Bills, Notes and Bonds; securities issued by federal agencies; bonds of the state of Ohio; certificates of deposit; and repurchase agreements with qualified banks. We are projecting a higher return based on 2018 projected revenue and projected higher interest rates for 2019. Income is recorded in both the General Fund (Fund 27) and Capital Improvements Fund (Fund 29) \$228,800.

*Donations and Bequests* - Bequests, which generate receipts on a regular basis, and one-time donations, are recorded here (Fund 27 or 29) \$13,700.

*Miscellaneous* - all other revenue and non-revenue receipts in small or unpredictable amounts. These include court fines, damage settlements, refunds on prior year payments, reimbursements, sales of salvage and fixed assets, sales of specifications and plans for Metro Parks' capital improvement projects. The on-line auction produce great results in 2018 and we are expecting similar results in 2019. (Fund 27 or 29) \$125,500.

### FIDUCIARY FUNDS

Four trust funds have been established in honor of Allen F. Beck, J.C. Hambleton, E.S. Thomas, and Marian K. and Albert H. Thomas, which are in the Metro Parks' treasury. The Beck Fund and the Marian K. and Albert H. Thomas are expendable (i.e. principal and earnings are expendable), while the other two trusts are classified as non-expendable (only interest earned on the principal may be spent). The aggregate balance of these trust funds is projected to be \$618,000 (excluding the funds managed by the Columbus Foundation, referenced below) by December 31, 2018. The trust funds projected increase for 2019 is \$39,400.

In addition, the Columbus Foundation manages the Inniswood Fund for Metro Parks. The focus of this fund is to support the operation of the Inniswood Metro Gardens.

**REVENUES AND COMBINED FUND BALANCES**

	2017 Actual	2018 Projected Actual 10/31/2018	2018 Budget	2019 Budget	2018 Budget v. 2019 Budget Inc (Dec)	% Change Inc (Dec)
<b>NEW REVENUES: GOVT (27, 29) &amp; ENTERPRISE (30) FUNDS</b>						
Public Sources:						
Property Tax Levy - .75 mill	20,107,059	20,432,000	20,435,500	20,491,700	56,200	0.3%
LGF	2,325,593	2,334,400	2,342,000	2,473,000	131,000	5.6%
Grants	3,475,944	3,966,200	2,374,000	2,704,400	330,400	13.9%
<b>Total Public Sources</b>	<b>25,908,596</b>	<b>26,732,600</b>	<b>25,151,500</b>	<b>25,669,100</b>	517,600	2.1%
<b>Operational Sources:</b>						
Revenues from Golf Course Operations	978,260	833,800	979,000	869,800	(109,200)	-11.2%
Revenues from Park Operations:						
Shelter Fees, Special Events & Concessions	388,141	424,700	407,200	477,600	70,400	17.3%
Interpretive Programs	181,020	235,200	200,800	230,000	29,200	14.5%
House & Land Rental	154,816	133,800	166,200	133,800	(32,400)	-19.5%
<b>Total Income from Operational Sources</b>	<b>1,702,237</b>	<b>1,627,500</b>	<b>1,753,200</b>	<b>1,711,200</b>	(42,000)	-2.4%
<b>Governmental Partnership Contributions</b>	<b>935,000</b>	-	-	-	-	
<b>Income from Investment</b>	<b>99,161</b>	<b>170,900</b>	<b>95,300</b>	<b>228,800</b>	133,500	140.1%
<b>Wetlands Credits</b>	-	<b>176,000</b>		-		
<b>Donations &amp; Bequests</b>	<b>21,542</b>	<b>1,627,800</b>	<b>6,800</b>	<b>13,700</b>	6,900	101.5%
<b>Miscellaneous Receipts (settlements,refunds,salvage sale)</b>	<b>96,083</b>	<b>138,700</b>	<b>108,900</b>	<b>125,500</b>	16,600	15.2%
<b>TOTAL NEW REVENUES</b>	<b>28,762,619</b>	<b>30,297,500</b>	<b>27,115,700</b>	<b>27,748,300</b>	632,600	2.3%
<b>LOAN PROCEEDS - Net</b>						
<b>BEG FUND BALANCES</b>	<b>12,798,809</b>	<b>12,417,059</b>	<b>12,417,059</b>	<b>9,726,800</b> proj. 12/31/2018	(2,690,259)	-21.7%
<b>FUND BALANCES PLUS NEW REVENUES</b>	<b>41,561,429</b>	<b>42,714,559</b>	<b>39,532,759</b>	<b>37,475,100</b>	(2,057,659)	-5.2%
<b>FIDUCIARY FUNDS PRIOR BALANCE</b>						
Expendable (Beck & Thomas)	412,705	301,855	301,855	301,855	-	0.0%
Expendable (E.Thomas, Hambleton)	104,584	106,542	106,542	106,542	-	0.0%
Non-Expendable (E.Thomas, Hambleton)	97,796	97,796	97,796	97,796	-	0.0%
Non-Expendable (Inniswood Fund-Cols Found.)	457,296	457,296	457,296	457,296	-	0.0%
<b>Add:</b>						
Current Year Projected Income	1,863	3,368	1,000	1,000	-	0.0%
Donations & Bequests	35,298	35,459	30,000	30,000		
<b>GRAND TOTAL ALL FUNDS</b>	<b>41,598,589</b>	<b>42,753,387</b>	<b>39,563,759</b>	<b>37,506,100</b>	(2,057,659)	-5.2%

## **Summary of Expenditures Administrative and Park Operations**

The non-personnel and administrative expenditures comprise the operations budget and these expenditures are allocated to accomplish Metro Parks' goal of providing clean, safe parks for the residents of Franklin County and Central Ohio. The operations budget has two components, the park operations which cover all of the parks' budgets and budget centers that relate directly to park operations, and administrative budget centers that have district wide responsibilities.

The 2019 budget for operations is \$5,705,650. This includes all operating costs except the Golf Course and personnel costs. The Operations budget is appropriated under the general fund (Fund 27). The budget for the Golf Course operations is \$314,850, which is appropriated under the Enterprise Fund (Fund 30).

Metro Parks will continue to work closely with partners in pursuit of our mission. Funds are allocated to continue partnering with the Ohio Wildlife Center (\$18,000) and the Mid-Ohio Regional Planning Commission (up to \$40,000).

Equipment purchases are included in the operating budget, and will be approved by Resolution of the Board of Park Commissioners prior to purchase if the cost is \$50,000 or greater. A list of the largest budgeted equipment items, with a \$25,000 threshold, is presented later in this document. Equipment is classified according to the program in which it is utilized to be in conformance with the way equipment is reported on our accrual basis financial statements. For example, if a piece of equipment is utilized for park maintenance it is classified in the park maintenance program category.

The budget is prepared with a philosophy of request what you believe you need to operate your budget center, but only spend what is necessary.

The Outdoor Adventure Programming initiative was implemented in 2018 and will be funded in 2019. Equipment for this program has been added to the equipment budget, along with equipment for the new park Quarry Trails.

## **Summary of Expenditures Administrative and Park Operations**

The 2019 budget reflects the continuing desire of Metro Parks to meet or exceed the existing standards of service to the community that we have established in terms of administration, maintenance, programming, customer service, law enforcement and natural resource management.

**Expenditure Summary**  
**Comparison of 2018 Projected Actual and 2019 Budget**

CATEGORY	2017 Actual	2018 Projected Actual	2018 Budget	2019 Budget	% Change	
		projected from 10/31/18 actual			Budget to Budget	
<b><u>Personnel (from Fund 27)</u></b>						
Salaries (including merit increases)	9,429,914	9,811,900	10,618,322	11,261,300	6.06	%
Employee Benefits	2,664,771	2,764,300	2,967,542	3,044,600	2.60	%
PERS	1,389,435	1,417,700	1,588,450	1,684,500	6.05	%
Medicare	126,913	129,400	149,886	159,700	6.55	%
<b>Total Benefits</b>	<b>4,181,119</b>	<b>4,311,400</b>	<b>4,705,878</b>	<b>4,888,800</b>	<b>3.89</b>	%
<b>Subtotal</b>	<b>13,611,033</b>	<b>14,123,300</b>	<b>15,324,200</b>	<b>16,150,100</b>	<b>5.39</b>	%
 <b><u>Park Ops &amp; Admin (from Fund 27)</u></b>						
Admin	1,058,048	1,113,100	1,339,277	1,395,415	4.19	%
Education/Interpretive Operations	187,920	160,100	233,710	368,990	57.88	%
Park Maintenance	1,635,897	1,830,500	1,939,420	1,995,928	2.91	%
Promotion	471,318	556,800	687,700	511,860	(25.57)	%
Rental Properties	223,645	168,400	223,190	223,190	-	%
Natural Resource Management	120,724	141,900	215,675	177,475	(17.71)	%
Revenue Programs	50,736	40,400	61,890	134,085	116.65	%
Safety & Law Enforcement	420,309	203,200	208,387	187,592	(9.98)	%
Special Facilities	169,623	249,000	398,801	369,715	(7.29)	%
Renovations	313,869	306,000	400,000	341,400	(14.65)	%
Other - Prior Year	154,116	190,616	-	-	-	%
<b>Subtotal</b>	<b>4,806,205</b>	<b>4,960,016</b>	<b>5,708,050</b>	<b>5,705,650</b>	<b>(0.04)</b>	%
 <b><u>Capital Improvement Projects (Fund 29)</u></b>						
<b><u>Capital Improvement Projects</u></b>			3,450,000	6,250,000	81.16	%
Miscellaneous	3,482	1,800				
Building Construction	145,512	196,500				
Facility Improvements	120,515	74,700				
Natural Resource Improvements	2,750	101,500				
Planning	91,854	89,200				
Site Improvements	2,374,688	2,986,300				
Utilities	-	-			-	
Other - Prior Year	1,483,941	2,202,824	-	-	-	
<b>Subtotal</b>	<b>4,222,743</b>	<b>5,652,824</b>	<b>3,450,000</b>	<b>6,250,000</b>	<b>81</b>	%
 Land Acquisition	1,392,200	5,262,100	6,200,000	3,000,000		
Other - Prior Year	4,079,276	2,070,905	-	-	-	
<b><u>Land Acquisition (from Fund 29)</u></b>	<b>5,471,476</b>	<b>7,333,005</b>	<b>6,200,000</b>	<b>3,000,000</b>	<b>(51.61)</b>	%
 <b>TOTAL ANTICIPATED EXPENDITURES - FUNDS 27&amp; 29</b>	<b>28,111,458</b>	<b>32,069,145</b>	<b>30,682,250</b>	<b>31,105,750</b>	<b>1.38</b>	%
 <b>ENTERPRISE FUND EXP. - Golf Course</b>						
<b><u>Personnel</u></b>						
Salaries (including merit increases)	582,583	516,300	634,610	668,500	5.34	%
Employee Benefits	143,960	137,700	154,678	147,400	(4.71)	%
PERS	79,753	77,800	88,845	93,600	5.35	%
Medicare	6,586	7,100	7,667	9,000	17.39	%
<b>Total Benefits</b>	<b>230,299</b>	<b>222,600</b>	<b>251,190</b>	<b>250,000</b>	<b>(0.47)</b>	%
<b>Subtotal</b>	<b>812,882</b>	<b>738,900</b>	<b>885,800</b>	<b>918,500</b>	<b>3.69</b>	%
 Operations	286,457	341,700	279,950	314,850	12.47	%
Capital Improvement Projects	6,600	-	-	-	-	%
Other - Prior Year	-	-	-	-	-	
<b>TOTAL ENTERPRISE FUND 30</b>	<b>1,105,939</b>	<b>1,080,600</b>	<b>1,165,750</b>	<b>1,233,350</b>	<b>5.80</b>	%
 <b>TOTAL ANTICIPATED EXPENDITURE ALL FUNDS</b>	<b>29,217,396</b>	<b>33,149,745</b>	<b>31,848,000</b>	<b>32,339,100</b>	<b>1.54</b>	%

## Equipment Budget Highlights

The following is a list of equipment items that are budgeted at amounts over \$25,000. Purchases over \$50,000 must be approved by resolution by the Board of Park Commissioners. Additional pieces of equipment totaling \$215,050.00 are budgeted, but did not meet the large item cost threshold.

<b>Park</b>	<b>Item Description</b>	<b>Budgeted</b>
<b>Blendon Woods</b>	Maintenance Truck (replacement)	35,000.00
<b>Battelle-Darby Creek</b>	Patrol Jeep	25,000.00
<b>Battelle-Darby Creek</b>	Replacement UTV	25,000.00
<b>Sharon Woods</b>	Office Vehicle	25,000.00
<b>Slate Run</b>	Truck with Plow	35,000.00
<b>Blacklick Woods Golf Courses</b>	15 Golf Carts	70,000.00
<b>Three Creeks</b>	Maintenance truck w/plow	35,000.00
<b>Nature Camps</b>	Van	40,000.00
<b>Roving Crew</b>	Compact Excavator	70,000.00
<b>Outdoor Adventure Programming</b>	Outdoor Programs Equipment	70,000.00
<b>Information Systems</b>	Replacement Workstations	30,000.00
<b>Scioto Grove</b>	Mower	40,000.00
<b>Quarry Trails</b>	UTV	25,000.00
	Equipment budget items under \$25,000	215,050.00
<b>Total 2019 Equipment Budget:</b>		<b>740,050.00</b>

## Summary of Personnel Expenditures

A review of vacated positions assisted Metro Parks in making personnel changes many of which resulted in a financial savings to the personnel budget and allowed Metro Parks to create and fill positions that directly benefit the public such as outdoor adventure programming. In addition, two significant retirements in executive and management level positions will provide opportunities for new staff members to contribute their expertise in taking Metro Parks to the next level.

Increases in health insurance, as provided by the Franklin County Consortium, were kept to a minimum (4.5%). The enhancement of wellness incentives in 2018 allowed for more individuals to learn about their health status and make educated decisions in their healthcare. More wellness initiatives will be required in 2019 in order for covered employees to be awarded with an “incented” plan with a lower deductible in 2020.

Late in 2018 a review of certain pay ranges was conducted, particularly due to the difficulty in recruiting and retaining good, experienced, and qualified maintenance personnel. The pay range that houses the entry level maintenance staff was adjusted at the minimum and maximum and pay increases were given to employees within that pay grade to keep their relative placement within the new adjusted pay grade. This places Metro Parks in a better position to recruit and retain the employees who are the basis of our “clean, safe parks” promise.

Metro Parks still employs a merit based system, as well as an employee award program, to recognize employees for performance contributions throughout the year. This will continue in 2019 and the personnel budget reflects the continuation of these programs.

The Labor Agreement between Metro Parks and the Fraternal Order of Police, Ohio Labor Council representing the full-time Park Rangers was ratified in 2017 and is in place through January 31, 2020. Negotiations for the next contract will begin in November 2019.

The proposed 2019 Personnel Budget includes:

- Merit pay increases for full-time, part-time and intermittent/seasonal/intern.
- \$267,100 of the personnel budget will be reserved to award the additional merit provided through the recognition program.



## Personnel Analysis

### Budget vs Budget

#### TOTAL PERSONNEL COSTS:

	2019	2018 Budget	% Change	\$ Change
<b>EXCLUDING NEW POSITIONS</b>	16,941,000	16,087,737	5.30%	853,263
<b>INCLUDING NEW POSITIONS</b>	17,068,600	16,210,000	5.30%	858,600

### Projected Actual vs Budget

	2019 Proposed Budget	2018 Projected Actual	% Change #	2018 Budget	% Change ##
<b>PERSONNEL COSTS:</b>					
Staffing/FT & PT positions:					
Salaries	11,435,900	\$ 10,241,400	11.66%	\$ 10,864,554	5.26%
New Positions	127,600			122,263	
Health Care Benefits	3,026,400	2,748,200	10.12%	2,952,292	2.51%
PERS	1,726,800	1,495,500	15.47%	1,667,343	3.57%
Medicare	163,300	136,500	19.63%	156,522	4.33%
Salaries and Benefits Total	16,480,000	14,621,600	12.71%	15,762,974	4.55%
<b>OTHER APPROPRIATIONS:</b>					
Merit	267,100			217,290	22.92%
Uniform Allowance	40,000			5,000	700.00%
<b>Claims-based Expenses:</b>					
Retirements*	155,900	86,900	79.40%	100,000	55.90%
Unemployment	21,500	15,500	38.71%	26,965	-20.27%
Workers Comp	104,100	138,200	-24.67%	97,771	6.47%
<b>Total Other Appropriations</b>	588,600	240,600	144.64%	447,026	31.67%
<b>TOTAL PERSONNEL</b>	\$17,068,600	\$ 14,862,200	14.85%	\$ 16,210,000	5.30%

\* (Accrued vacation / sick leave payments)

# % Change is showing the change from 2019 proposed budget to the 2018 projected actual

## % Change is showing the change from 2019 proposed budget to the 2018 Budget

## **Proposed Positions FY 2019 Budget**

The focus of 2018 was to develop positions that would directly benefit the Franklin County taxpayers through programs, activities, and services. By adding seasonal positions throughout the past several years, Metro Parks has been able to hire a large number of seasonal employees at an effective cost to carry out the “clean, safe parks” promise during the busiest times of visitation and weather-permitting season for projects.

Through the continued efforts of reviewing vacated positions for operational necessity, proper classification, and location, Metro Parks took funds allotted to those positions and created classifications to serve the wishes, wants, and needs of the taxpayers. Late in 2018, a new outdoor adventure program team was created, funded from the conversion of vacated positions. This programming area will expand upon, as well as create new and different, outdoor fun activities for people of all ages and abilities.

Moving into 2019, building on the success of past years’, the proposed positions are minimal and focus mainly on converting existing positions and/or vacancies or adding seasonal positions:

### **Seasonal Positions**

The personnel budget proposes the addition of one seasonal maintenance technician each at Highbanks and Three Creeks and the addition of a seasonal Naturalist at Glacier/Homestead. In order to continue providing the high level of service at these locations, seasonal positions are requested to assist during some of the busiest months for projects, maintenance, and educational opportunities.

Adding an intermittent position (approximately 800 hours) to the Customer Service function will allow Customer Service employees the flexibility to assist not only in the front desk operations at Metro Parks’ Headquarters, but also to provide front line customer service in reservable areas/facilities throughout the park district, and at the golf course pro shop.

Two summer intern positions are being proposed. With the popularity of the R.E.I. Backpacking Trail/Camp area at Scioto Grove, a summer intern there will assist with scheduling the sites, as well as providing outdoor programming for Scioto Grove visitors. A summer intern is also being proposed for the Camp program to assist with the development and implementation of a junior counselor program. This program would offer teens/tweens the opportunity to work in the summer camp program to develop skills and gain experience, thus increasing our future applicant pool for future employment.

### **Conversion of Positions**

While entering into the busy outdoor adventure season (May 2019), it is proposed to convert an existing part-time outdoor adventure program position to full-time. This

## **Proposed Positions FY 2019 Budget**

would allot a total of 2 full-time and 1 part-time outdoor adventure staff to create, implement, and expand outdoor programming opportunities across the entire park district.

With continued maintenance needs at Clear Creek, it is proposed to convert a seasonal maintenance position to part-time. This conversion would allow for additional responsibilities to be covered that occur outside of the typical “summer season”.

It is proposed to convert a part-time Ranger position to a part-time Park Technician position at Walnut Woods to cover increased maintenance needs. If the conversion of this position is approved, an evaluation will be conducted to determine if a Seasonal Ranger position might be needed to cover higher visitation in the summer (approximately 600 hours). This change would have minimal impact on the personnel budget.

### **New Positions**

One part-time technician is proposed for Glacier Ridge/Homestead. With increased usage and the popularity of the obstacle course and OSU play areas at Glacier Ridge, an additional maintenance technician is needed. This position will also provide maintenance coverage to Homestead, which due to its nature has a variety of maintenance needs.

As in the past, Metro Parks will continue to review positions and make changes as necessary to meet the operational needs of the parks.

## Personnel Analysis

### Budget vs Budget

#### TOTAL PERSONNEL COSTS:

	2019	2018 Budget	% Change	\$ Change
<b>EXCLUDING NEW POSITIONS</b>	16,941,000	16,087,737	5.30%	853,263
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Uniform Allowance	40,000			5,000	700.00%
<b>Claims-based Expenses:</b>					
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<b>TOTAL PERSONNEL</b>	\$17,068,600	\$ 14,862,200	14.85%	\$ 16,210,000	5.30%

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## **2019 CAPITAL IMPROVEMENT PROGRAM**

### **2019 Capital Improvement Budget Available Funds \$6.25 million**

The following projects compose the 2019 Capital Improvement Budget. Figures associated with each project are the amount of Park District Funds that will be allocated initially to each project. As with all of our capital projects, staff will attempt to gain supporting funding through grants or other means.

**Quarry Trails** Now that the land acquisition phases of this project are completed, site design and development can begin. While we are undergoing the site remediation (\$500,000) we also are planning on beginning the initial phases of this project. Phase I projects include: roadway access, utilities, small scale parking lot and observation deck at the waterfall, and a few amenities for the public to enjoy (i.e. primitive trail, mountain bike trail, observation deck, etc.). The entire 2019 project development is being funded by a State Capital Budget grant.

#### **Budget \$2,250,000**

**River Bluff Trail Development.** This project will develop a multi-use trail extension from the Big Meadows area of Highbanks connecting to the River Bluff Area across the Olentangy River. This project is made possible through land already owned by Metro Parks and utilizing a trail easement through land owned by the Delaware County Commissioners.

#### **Budget \$1,500,000**

**Burning Lake Development.** This funding will complete the development of the Burning Lake Area of Pickerington Ponds. This phase will include restrooms, active play areas, paving of trails, roads, and parking areas. A key component of this project will be the tie-in of this area to the rest of the park and the Blacklick Greenways Trail.

#### **Budget: \$950,000**

**Homestead Park** Staff will undertake an effort to revitalize some of the heaviest use areas of this park. Several areas and play features are nearing their useful lifespan, which gives staff a chance to evaluate use and future potential.

#### **Budget: \$400,000**

**Paving Roadways, Parking Lots and Trails.** As the park district has expanded, the traditional response to paving roadways and parking lots through biennial ODOT funds has proven not to be enough and in the last couple of budgets we have allocated Metro Park funds for paving projects. In 2019 we plan on utilizing \$200,000 of Metro Parks capital funding in addition to the \$450,000 in ODOT funds.

#### **Budget \$200,000 (with an additional \$450,000 from ODOT)**

## **2019 CAPITAL IMPROVEMENT PROGRAM**

**Sharon Woods Entrance and Perimeter** With the completion of the Schrock Rd and Cleveland Ave project adjacent to Sharon Woods, we plan on working on the entrance elements and perimeter fencing around the entire park.

**\$100,000.**

**Resource Management Invasive Species Control/Reforestation and Tree Planting.** Funds will be provided to assist with large scale removal of invasive species like callery pear, fragmytes, and other challenging invasives through the use of contractors.

**Budget \$150,000**

**Blacklick Woods Nature Center** As one of the 2018 campaign initiatives, we are planning on taking a look at either the renovation or rebuilding of our oldest nature center. These funds will be used to develop feasibility studies and/or design of this facility for work to be started in 2020

**Budget \$200,000**

**User Amenities and Experiences** Utilizing information gathered through our survey and input from our levy experience, we plan on investing throughout the park district on amenities and new opportunities for our visitors to utilize. Examples of these include but are not limited to: access to canoeing and kayaking, overnight opportunities in the parks, facilities to meet the needs of participants with disabilities, and increasing access to our more scenic areas.

**Budget: \$150,000**

**Bank Stabilization and Erosion Control** There are several areas which need attention throughout the District where some preventative work is needed in maintaining stream control. Examples of these can be found along several of the Greenways, roadways, and around a few of our ponds/lakes.

**Budget: \$150,000**

**Demolition/Signage District-Wide.** We will use these funds to demolish structures that we have inherited or that have fallen into disrepair and for which there is no public use throughout Metro Parks. Along with this, we will utilize these funds for the adaptive reuse of the Benua House. We will also continue to upgrade signage for orientation and interpretation at various parks.

**Budget: \$200,000**

## **Land Acquisition**

The 2019 budget proposal allocates \$3 million for land acquisition. These funds will allow Metro Parks to pursue strategic land acquisition opportunities and to participate in grant programs that require matching funds.

We will be applying for grants to support acquisitions. These applications, if they are successful, have the potential to increase the amount of funding available for land acquisition or other purposes.

No properties will be purchased unless specific authorization for each property is received from the Park Board and funds are available.



## **Blacklick Woods Golf Course Summary**

### **2019 GOLF COURSE BUDGET**

**Revenues.** We are projecting revenues derived from greens fees, rental of the activity building, resale of merchandise and food, cart rental, etc. to be flat for 2019 at \$869,800. We are continuing to work on increasing revenue. The new banquet facility should generate increased revenue, but projecting the impact for 2019 was very conservative.

**Expenditures.** The golf course is still working on streamlining its operation to align with the revenue it is generating. It made more progress in 2018. The golf course continues to look at creative ways to maintain the quality of the course while reducing cost.

For reference, a transfer is budgeted up to \$363,550 from the General Fund to the golf course in 2019. This will be needed until we achieve a balanced and eventually profitable golf course operation.

## Projected Income Statement - Enterprise Fund

	2018 Projected Actual	2019 Budget
<b><u>REVENUES</u></b>		
Golf fees, cart rental, merchandise, concessions	\$ 833,800	\$ 869,800
<b><u>EXPENSES</u></b>		
Personnel:		
Salaries	516,300	668,500
Benefits, PERS, Medicare	222,600	250,000
<b>Total Personnel Costs</b>	<b>\$ 738,900</b>	<b>\$ 918,500</b>
<b>Operating Costs (non-personnel)</b>	<b>341,700</b>	<b>314,850</b>
<b>Capital Improvement Projects</b>		
<b>Loan Payment</b>	<b>\$ 13,200</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,093,800</b>	<b>\$ 1,233,350</b>
<b>NET INCOME</b>	<b>\$ (260,000)</b>	<b>\$ (363,550)</b>
<b>ENTERPRISE FUND BALANCE-PROJ. 12/31/18</b>		<b>\$ 100,000</b>
<b>TRANSFER FROM OTHER FUNDS</b>		<b>\$ 363,550</b>
<b>ENTERPRISE FUND BALANCE-PROJ. 12/31/19</b>		<b>\$ 100,000</b>

Transfer to the Golf Course will only be made if necessary for cash flow

# APROPRIATIONS

## Based on 2018 Budget Proposal

The proposed budget for Metro Parks for the the fiscal year 2019 is summarized below. The total budget is appropriated by fund, and the amount to be appropriated by each fund is listed below. The appropriation for Fund 27 includes an interfund transfer amount which is the movement of monies between Funds, but not an expense paid to others. Any disbursement of funds, including transfers between Funds, must be an approved appropriation. These appropriations are being recommended for approval by the Board of Park Commissioners.

<b><u>TOTAL NEW APPROPRIATIONS (1)</u></b>	
Personnel	16,150,100
Non-Personnel	5,705,650
Inter Fund Transfer	<u>4,249,850</u>
<b>Fund 27 Total</b>	<b>\$ 26,105,600</b>
Capital Projects & Land Acquisition	<u>\$ 9,250,000</u>
<b>Fund 29 Total</b>	<b>\$ 9,250,000</b>
Golf Course Personnel	\$ 918,500
Non-Personnel	<u>\$ 314,850</u>
<b>Fund 30 Total</b>	<b>\$ 1,233,350</b>
<b>Grand Total</b>	<b><u>\$ 36,588,950</u></b>

(1) The total budget for 2019 excluding interfund transfers is \$32,339,100

(2) 2018 encumbrances will be identified and carried forward as of 12/31/2018 and are not included above. The 2018 encumbrances will be charged against the 2018 budget.