

REQUEST FOR STATEMENT OF QUALIFICATIONS FOR PROFESSIONAL DESIGN & ENGINEERING SERVICES

January 2024

MAIN STREET MULTI-USE TRAIL DEVELOPMENT PROJECT WESTERVILLE OHIO

GENERAL NOTICE

Agency: Columbus and Franklin County Metro Parks

Project: Main Street Multi-Use Trail Development Project

Contact and Submittals: Steve Studenmund:
Planning and Design Manager
1069 W. Main Street
Westerville, OH 43081
614-895-6231
studenmund@metroparks.net

Submittals: Please email qualifications to studenmund@metroparks.net

Deadline for submittals: Tuesday, February 6, 2024, 4:00 p.m. EST

PROJECT DESCRIPTION

Metro Parks, in partnership with the City of Westerville, plans to develop a new multi-use trail along West Main Street from the Park Street Bridge over I-71 east to the Annehurst School, (approximately 2,800 linear feet). The project is part of the Alum Creek to Olentangy River Trail planning initiative in northern Columbus. This project scope of work is to plan, engineer, coordinate, permit and provide construction services for the trail development. Coordination will be with Metro Parks and the City of Westerville.

This project may require services of a professional Landscape Architectural and Engineering design firms to complete the project. The Consultant(s) will be responsible for all services required to meet all local, state and federal requirements related to environmental and planning requirements for the project.

SCHEDULE

- A. RFQ deadline: February 6, 2024
- B. Ranking of potential firm(s): on or before February 12, 2024
- C. Interviews may occur during the week of February 12, 2024
- D. Selection of firm: February 20, 2024
- E. Signed contracts: February 27, 2024
- F. Schedule:
 - a. Completion of Design Phase: June 1, 2024
 - b. Construction, Fall 2024

SUBMITTAL REQUIREMENTS

- A. Name of firm, address, telephone and email
- B. Names and qualifications of persons who will be directly involved on this project
- C. Schedule: availability of key staff
- D. Scope and Description of Services to be provided
- E. Examples of Similar Projects

SELECTION PROCESS

Metro Parks will rank firm(s) based on responsiveness to the RFQ, working relationship with Metro Parks, experience with similar projects and qualifications of key staff. Interviews may be conducted after initial review of qualifications. A detailed proposal shall be submitted during the interview process with proposed schedule and budget. Metro Parks will attempt to negotiate an acceptable fee based on the project Scope of Services. If the firm(s) and Metro Parks are unable to reach an agreement, Metro Parks will then negotiate with the second-ranked firm(s). If unsuccessful, then Metro Parks will negotiate with the third-ranked firm(s) to reach an agreement.

Metro Parks reserves the right to reject any or all proposals, modify or postpone the RFQ, or accept proposals that, in Metro Park's sole judgment, are in its best interest.

SITE PLAN

